

MINISTRY OF RURAL DEVELOPMENT AND LOCAL GOVERNMENT

Annual Schedule of Planned Procurement Activities, 2023/2024

Date: December 7, 2023

Section 27 of the Public Procurement and Disposal of Public Property Act, 2015 as amended mandates each procuring entity to publish on its website, or in any other electronic format, information regarding all planned procurement activities for the following twelve (12) months after approval of the National Budget. Notwithstanding this, please be advised that where the Ministry deems it necessary, its Annual Schedule of Planned Procurement Activities outlined hereunder, may be updated from time to time during the fiscal year.

| No. | Project Number | Project Name | UNSPSC Code Lvl 3 | Description | Proposed Date for Issuing Bidding Documents | Estimated Project Duration | Expected Delivery/ Completion Date | Procurement Method | Contract Type | Standstill Period (if applicable) |
|-----|----------------|----------------------------------|-------------------|---|---|----------------------------|------------------------------------|--------------------|---------------|-----------------------------------|
| 1. | | Landslide Mitigation | | Eco solution by planting Vetiver Grass throughout Trinidad | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 2. | | 100 CCTV Cameras | | For the continued operations of 100 CCTV cameras, it will be used to monitor streamflow stations as well as flood prone areas. | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 3. | | 4 TV and TV Mounts | | To procure 4 TVs and TV mounts for EOC. It will be used to view and monitor the CCTV cameras located by streamflow stations and flood prone areas. | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 4. | | Annual CERT Simulation Exercises | | To plan and execute simulation exercises in all municipalities in selected communities where vulnerability is high. To better prepare teams from each municipality will | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |

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| | | | | perform on a national stage the execution of their skills against other municipalities. This will include a march pass and a recruitment drive for new CERTs and Shelter Managers | | | | | | |
| 5. | | Sandbags | | To acquire sandbags to be used in the event of a local disaster. | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 6. | | Disaster relief supplies and equipment | | To acquire items to be used in the event of a local disaster. | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 7. | | Outfitting of Municipal Emergency Operations Center | | To procure the ICT equipment and install the systems necessary to operate the EOC. | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 8. | | Rescue Boats | | To procure rescue boat in order to develop search and rescue capabilities and capacity to rescue victims from flood waters. | March 2024 | 1 Year | October 2024 | Open Bid | Fixed Term | |
| 9. | | Drainage Works on Rookery Nook Drain, Maraval | | Reconstruction of 120m of RC Drain | 11/12/2023 | 2 months | 29/02/2024 | Selective tendering | FIDIC | |

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| 10. | | Road Works at LP#3 Ablack Trace South Extension, Beaucarro, Freeport | | Road Works of length 350m by 5.5m wide | | 1 month | 02/02/2024 | Selective tendering | FIDIC | |
| 11. | | Slope Stabilization Works at the National Centre for Persons with Disabilities, San Fernando | | Construction of R.C wall, 25m long by 1.5m deep | | 2 months | 01/03/2024 | Selective tendering | FIDIC | |
| 12. | | Slope Stabilization Works at L.P #89 Forres Park Trace, Gasparillo | | Construction of R.C wall, 35m long by 4m deep | | 2 months | 01/03/2024 | Selective tendering | FIDIC | |
| 13. | | Slope Stabilization Works at L.P #82 Caratal Section #2 Road, Gasparillo | | Construction of R.C wall, 15m long by 4m deep | | 2 months | 01/03/2024 | Selective tendering | FIDIC | |
| 14. | | Slope Stabilization Works at L.P #72 Lightbourne Road, Gasparillo | | Construction of R.C wall, 16m long by 4.5m deep | | 2 months | 01/03/2024 | Selective tendering | FIDIC | |
| 15. | | Construction of Bridge at Gooljar Trace, Oropouche | | Construction of R.C Bridge, 10m span by 4m wide | | 3 months | 29/03/2024 | Selective tendering | FIDIC | |

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| | | South Trace Barrackpore | | | | | | | | |
| 16. | | Rehabilitation of Bridge Deck at Esperanza Road, Las Lomas #3 | | Replanking of bridge deck, 24m span by 4m wide | | 1 month | 29/02/2024 | Selective tendering | FIDIC | |
| 17. | | Rehabilitation of Bridge Deck at Bacchus Trace, Tabaquite | | Replanking of bridge deck, 15m span by 5m wide | | 1 month | 29/03/2024 | Selective tendering | FIDIC | |
| 18. | | Supply and Delivery of two (2) Modular Steel Bridges each of length sixty (60) feet | | Supply and Delivery of two (2) Modular Steel Bridges each of length sixty (60) feet | | 4 months | 31/05/2024 | Open Tendering | FIDIC | |
| 19. | | Repairs to Ministry's SDMO Generator at Kent House Maraval | | 1. Supply and replace oil seals, filters, drive belts, 2. clean, flush and pressure test radiator, 3. change all oil, coolants and other fluids 4. undertake electrical repairs | | 1 month | 29/03/2024 | Selective tendering | | |
| 20. | | Supply and Replace Electrical Panels and breakers at Kent House Maraval | | Installation of three (3) Sub panels on the second floor of the Annexed Building | | 1 month | 29/02/2024 | Selective tendering | | |
| 21. | | Acquisition of minor ICT tools and Equipment | | ICT Tools required for IT to do physical \ technical duties, i.e.: General Tool | | 1 month | | Selective tendering | | |

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| | | | | Kit, Electric Blower, Network Testing kit, Network Cable Ends. | | | | | | |
| 22. | | Acquisition of general ICT equipment for the Ministry | | Minor equipment such as Printers, Shredders, Small network switches, Wireless Keyboards, NAS Drive as required by the Ministry | | 1 month | | Selective tendering | | |
| 23. | | Acquisition of Laptops for the Project and Planning Units | | Laptops for mobile staff in the Project Planning Department | | 1 month | | Selective tendering | | |
| 24. | | Development and Maintenance of Ministry Corporate Website | | Creation and hosting of updated website for the Ministry using updated designs | | 1 month | | Selective tendering | | |
| 25. | | ICT Outfitting of proposed new Ministry Buildings | | ICT Equipment that would be required for the 2 proposed buildings to be constructed on the compound. | | 1 month | | Selective tendering | | |
| 26. | | Development of an ICT ECO System at the Municipal Corporations | | Development of a standardized ICT environment at the 14 Municipal Corporations (Video Conferencing, VoIP Phone System, Hyperconverged Servers, | | 1 month | | Selective tendering | | |

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| | | | | Network Infrastructure, Key Software Licenses) | | | | | | |
| 27. | | ICT upgrades at the Marabella Municipal Police Academy | | Upgrades in ICT equipment and network services (File and User Management, Print and Scanning Services) at the Academy | | 1 month | | Selective tendering | | |
| 28. | | Upgrade of VoIP Phone system at the Ministry | | Upgrading of the outdated VoIP phone system in use at the Ministry to increase reliability of operation, replace older desk phones in use and take advantage of newer telephone technologies | | 1 month | | Selective tendering | | |
| 29. | | Implementation of a Disaster recovery and Business Continuity Solution | | Creation of offsite ICT resources that the Ministry can utilize to continue to function in the event ICT services at Head Office become compromised due to natural or intentional destructive events | | 1 month | | Selective tendering | | |
| 30. | | Operational Reporting Framework (ORF) - Municipal Services | | Enhancement of the current Enterprise Reporting Framework (ERF) system currently used by Corporations to | | 1 month | | Selective tendering | | |

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| | | Management Initiative | | report on their expenditure vs KPI's to enable greater analysis of the information being collected and further stabilize the functionality of the system. | | | | | | |
| 31. | | To procure urgent toiletries | | Supply and delivery of toilet tissue, hand towels, napkins, liquid soap etc | | 1 week | 10.11.2023 | Selective tendering | | |
| 32. | | To procure stationery | | Supply and delivery of toilet tissue, hand towels, napkins, liquid soap etc | | 1 month | 12.10.2023 | Selective tendering | | |
| 33. | | To procure grocery and kitchen items | | Supply and delivery of grocery items for use for meetings and interviews | | 1 week | 15.11.2023 | Selective tendering | | |
| 34. | | Repair of vehicles | | Servicing of vehicles, repairs to air condition, replace fan belts, batteries, tyres etc | | 1 month | 28/09/2023 | Selective tendering | | |
| 35. | | To procure toners | | Supply and delivery of toners for all ministry printers and copiers | | 1 month | 20.12.2023 | Selective tendering | | |
| 36. | | Provision of Janitorial Services | | Supply all cleaning equipment and cleaning supplies. Empty and clean all waste receptacles, removal of garbage, Sweep and mop all floor surfaces, thoroughly vacuum all carpeted areas | | 1 month | 1.11.2023 | Selective tendering | | |

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| | | | | and sanitize telephones etc. | | | | | | |
| 37. | | To procure vehicles | | To purchase two motor cycles, hiab, and truck for use by the Municipal Police Service | January, 2024 | | | Selective tendering | | |
| 38. | | To procure uniform items | | To purchase male and female uniforms (inclusive of both first and second division officers) | January, 2024 | | | Selective tendering | | |
| 39. | | To procure firearms and ammunition | | To purchase semi-automatic firearms | January, 2024 | | | Selective tendering | | |
| 40. | | To recruit municipal police officers | | To provide medicals, training manuals, uniforms, tuition, body armor and all relevant training items. | presently ongoing | approximately 6 months | 30/6/2024 | Selective tendering | | |
| 41. | | To procure body camera, wireless communications, laptops and printers. | | To provide the items mentioned to assist the different stations with their jobs | January, 2024 | | | Selective tendering | | |

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| 42. | | Payment of Rental for Legal Building | | Rental of Office Space | | 1 month | 1.11.2023 | Selective tendering | | |