## EMERGENCY SHELTERS How are they activated?

Activation Order Issued

Emergency Shelters will only be activated when an official order is issued by the CEO of the relevant Municipality

Shelter Management is Notified

Staff is prepared for the intake of distressed individuals and families.

Surveying the Grounds

Before opening the shelter the building needs to be determined fit for holding persons.

**Supplies are Stocked** 

Essential items such as bedding, food, water and first aid will be stored in the shelter for immediate use based on a standardized checklist.

Shelter Opens and Registration begins

Once approved, the shelter opens and the registration process begins for those seeking refuge.

Tips by the Disaster Management Coordinating Unit