

TUNAPUNA/PIARCO
TUNAPUNA/PIARCO

REGIONAL

CORPORATION

PLAN FOR

DISASTER
DISASTER

PREPAREDNESS
PREPAREDNESS

REVISED MAY 2018-MAY
2019

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I. PURPOSE:

The purpose of the Tunapuna/Piarco Regional Corporations' Emergency Operations Plan with its annexes and other attachments is to provide the basis for a coordinated operation before, during and after an emergency or disaster affecting Tunapuna Piarco Regional Corporation. The guidance contained in this plan is designed to develop a state of readiness for all types of hazards – natural and man-made. This plan also provides for the necessary coordination between the Ministry of Local Government and the Office of Disaster Preparedness and Management. This plan is to mitigate against hazards, be prepared to save lives, protect property, provide interim emergency relief, continue operations and expedite recovery efforts with the available resources.

II. SCOPE:

- a) The Tunapuna Piarco Regional Corporation Emergency Operations Plan provides a basis for preparing for and executing emergency operations to prevent, minimize, prepare for, respond to, and recover from injury or damage that may be caused by natural or technological hazards. The Tunapuna Piarco Regional Corporation must also ensure the continuity of government operations during disaster situations.
- b) This plan pre-determines, to the extent possible, actions and interactions to be taken by the Municipal Corporation and cooperating agencies to prevent and minimize disasters. These actions include reduction of the vulnerability of its citizens to hazards, protection of life and property of citizens residing within Tunapuna Piarco Region as well as visitors to the region/city/borough, quick and effective response to disaster occurrences and the implementation of timely recovery actions.

III. DESIGN

This Plan has two basic principal components.

- a) **The Basic Plan:** The Basic Plan provides an overview of the Emergency Operations organization and policies. It describes the overall approach to disaster operations and assigns responsibilities for emergency planning and operations. In general terms, it states WHO will do WHAT and WHEN they will do it.

Designated Roles:

CEO- assists in contacting the relevant heads of departments and authorities where necessary.

Disaster Management Coordinator-Responsible for planning in accordance with the disaster plan and coordination of hazard operations within the Region.

Contact heads of the sections and key members of staff to mobilize the required resources and initiate emergency operations before and after hazard affecting the burgesses of the Tunapuna/Piarco Region

Municipal Police – Conduct traffic control and other law enforcement activities throughout the region.

The field officer - Contact the NEO and governmental organization to seek assistance where possible and if the need arises

County Superintendent or Transport Foreman – Coordinate, mobilize and dispatch corporation equipment (e.g. Trucks, Back Hoe), and also human resources.

Corporation's doctor – Coordinate ambulance and first aid activities during disasters.

b) Appendices:

- General: These Appendices provide information related to organization, position responsibilities, administrative forms and financial record keeping, initial damage assessment procedures, and emergency response resource inventories.
- Hazard-Specific: These Appendices provide guidance unique to a given hazard or situation.

c) Annexes:

IV. AUTHORITIES

The following are the legislative authorities for the promulgation of this plan:

- a) Municipal Measures Act 21 of 1990 (note the new Local Government Reform schedule to come on board)
- b) Disaster Measures Act

V. POLICY STATEMENTS

a) Limitations:

Due to the nature of emergency response, the outcome is not easy to predict. Therefore, it should be recognized that this plan is meant to serve as a guideline and that the outcome of the response may be limited by the scope, magnitude and duration of the event.

b) Suspension of Routine Activities and Availability of Employees:

Day to day functions that do not contribute directly to the disaster operation may be suspended for the duration of an emergency. Efforts normally required for

routine activities may be redirected to accomplish emergency tasks. During an emergency response, Corporation employees not otherwise assigned emergency/disaster related duties will, unless otherwise restricted, be made available to augment the work of their department, or other Corporation departments, if required.

c) Households of Emergency Response Personnel:

Corporation employees may not be at peak efficiency or effectiveness during a disaster if the status of their households is unknown or in doubt. Employees who are assigned disaster response duties are encouraged to make arrangements with other employees, friends, neighbors or relatives to check on their immediate families in the event of a disaster and to communicate that information to the employee through the Tunapuna Piarco Regional Corporation's Emergency Operations Centre.

d) Non-Discrimination:

All local activities will be carried out in accordance with Equal Opportunities Act (2000 part IV). It is the Tunapuna Piarco Regional Corporation's policy that no service will be denied on the basis of race, religion, national origin, age, sex, marital status, political affiliation, sexual orientation or the presence of any disability.

e) Citizen Preparedness:

This Plan does not substitute government services for individual responsibility. Citizens are expected to be aware of developing events and take appropriate steps to respond in a safe and timely manner. The Tunapuna Piarco Regional Corporation will make every effort to provide information to the public, via the media to assist citizens in dealing with an emergency.

VI. REVIEW AND UPDATE:

a) An update of this plan, including a review of the Tunapuna Piarco Regional Corporation responsibilities and procedures, will be conducted by the Disaster Management Unit and the Disaster committee annually.

b) Additional revisions or enhancements required following activation of the Tunapuna Piarco Regional Corporation will Emergency Operations Centre or as the result of the findings resulting from exercises may also be added.

VII. SITUATIONS AND ASSUMPTIONS

A. SITUATIONS:

I. Hazards:

a) The Tunapuna Piarco Regional Corporation is vulnerable to a no. of hazards they are:

- Floods
- Landslides
- Hurricanes
- Earthquakes
- Fires

Other existing hazards include (only list those appropriate to your area):

- Civil Disorder
- Drinking Water Contamination
- Power Failures
- Hazardous Materials Accident
- Transportation Accidents

b) The Tunapuna Piarco Regional Corporation is a combination of two regions namely the Tunapuna region and the Piarco Region both comprising a total square area of 527.21 square kilometers, which is located in the Northern and part of central Trinidad.

II. Characteristics of Municipal Corporation:

a) Location (aviation coordinates) Elevation and Size:

NORTH- From the point of the sea coast at the mouth of the Yarra River proceeding in a generally easterly direction along the sea coast on the north-eastern boundary of the County of St. George (as described in Section 2 of the Division of Trinidad Act No. 26:01).

EAST- From the last mentioned point proceeding in a generally southerly direction along the eastern boundary of the county of St. George, (as described in Section 2 of the Division of Trinidad Act No. 26:01) to wit: “by a line commencing from the sea at the point north of the north-eastern corner of land originally granted to Bascillia Coa and running south along the eastern boundary of the said lands. The eastern boundaries of lands were originally granted to Luciana Casadillo, Edward John and Bascillia Romero and

continue southwards until it reaching the crest of the ridge of hills forming the eastern watershed of the Madamas River; thence along the eastern and southern watershed of the Madamas River to the Aripo Trigonometrical Station No. 86. The boundary continues along the western watershed of the Caura River to that spur on which the Palmar Trigonometrical Station No. 87 is situated and along the aforementioned spur to the west bank of the Aripo River. This continues in a generally southerly direction along the west bank of the Aripo River and concludes at its confluence with the Caroni River.

SOUTH- From the last mentioned point proceeding in a generally south-westerly direction along the north bank of the Caroni River to El Carmen Branch Road; thence in a generally south-westerly direction along El Carmen Road to Caroni Road also known as Caroni South Bank Road; thence in a generally southerly direction along the latter road to the point where it crosses the north bank of the Guayamare River; thence in a generally westerly direction along the north bank of the Guayamare River to the point where it crosses the eastern boundary of the Mon Plaisir Estate at the Mon Plaisir Branch Trace; thence southward along the said trace passing along the eastern boundary of the Mon Plaisir Estate to Mon Plaisir Road; thence westward along Mon Plaisir Road to the point where it meets the Southern Main Road to the point where it meets the Cunupia Railway Station Road thence proceeding westwards along the Cunupia Railway Station Road to Munroe Road to the point where it meets the Uriah Butler Highway.

WEST- From the last mentioned point proceeding in a generally northerly direction along the Uriah Butler Highway to the point at its junction with the Eastern Main Road; thence eastwards along the Eastern Main Road to the point at its junction with Hutton Road at the western boundary of the ward of Tacarigua ; thence in a generally northerly direction along the western

boundary of the Ward of Tacarigua to its northern boundary; thence eastwards along the northern boundary of the Tacarigua ward (Main Ridge of Hills forming part of the Northern Range)to the point at the southwestern boundary of lands to Carlos Prieto (10a. 2r. 11p.); thence proceeding eastwards along the said ward boundary to the point at the source of the Caura River ; thence south-eastwards along the said Ridge of Hills forming part of the Northern Range (Southern Boundary of the Blanchisseuse Ward) to the source of the Yarra River to the point at its mouth on the sea coast at the point of commencement.

b) Population: (according to the 2000 Population and Housing Census)

COMMUNITY DESCRIPTION	NO. OF HOUSEHOLDS	POPULATION			NO. OF BUILDINGS	NO. OF DWELLING UNITS	NO. OF BUSINESSES	NO. OF INSTITUTIONS
		BOTH SEXES	MALE	F/MALE				
<i>TUNAPUNA/PIARCO</i>	<i>63834</i>	<i>211 741</i>	<i>105 035</i>	<i>106 706</i>	<i>55450</i>	<i>70,373.</i>	<i>2396</i>	<i>78</i>

III. Major Roadways:

There are five (5) major highways or main roads that provide ingress and egress to the Tunapuna/Piarco Regional Corporation.

The Major Access Routes are:

- Priority Bus Route (Limited Access)
- Eastern Main Road
- Churchill Roosevelt Highway (East/West Corridor)
- BWIA Boulevard
- Paria Main Road
- North Coast Road (Maracas to Blanchisseuse)

IV. Waterways:

- a) Caura River
- b) Caroni River
- c) Aripo River
- d) Maracas River

- e) Tacarigua River
- f) Guayamare River
- g) Mausica River
- h) Oropune River
- i) Arouca River
- j) Yarra River
- k) Madamas River
- l) Guanapo River
- m) Marianne River

V. Chemical Using Facilities & Chemical Producing Facilities

- a. Macoya Industrial Estate
- b. Trincity Industrial Estate

B. ASSUMPTIONS:

- I. Tunapuna/ Piarco Regional Corporation will respond to all emergency situations.
- II. Tunapuna / Piarco Regional Corporation will have established Memorandum of Understanding with the key stakeholders in their respective regions that speak to the rendering of assistance in times of need.
- III. Tunapuna/ Piarco Regional Corporation will have established Memorandum of Understanding with other Corporations to assist in times of need when one's capacity and capability becomes overwhelmed or depleted.
- IV. Assistance would be made available from the Office of Disaster Preparedness and Management should the local government entities deplete their resources or require equipment or expertise which they do not presently have available.

VIII. CONCEPT OF OPERATIONS:

A. GENERAL:

- I. It is the responsibility of the Tunapuna Piarco Regional Corporation to provide for a comprehensive emergency management programme that meets the needs of those who may have been or might be affected by an emergency or major disaster.
- II. The along with the Disaster Management Coordinator will initiate the Emergency Operations Plan as necessary. If the coordinator is unavailable the responsibility lies with the next senior officer so designated.
- III. To the extent possible, initial emergency management response will be conducted by the Tunapuna Piarco Regional Corporation. It is recognized that the nature of certain disaster agents does not allow for any warning or lead-time prior to the occurrence. When this happens, or when the duration of an incident is expected to be relatively short, the management of the emergency operations will be directed at or near the site. For emergencies for which there

is lead time or for those that are expected to be lengthy in duration, management of the operations will be from the Tunapuna / Piarco Regional Corporation Emergency Operations Centre located the Tunapuna Piarco Regional Building, situated at Centenary Street Tunapuna.

- IV. Response to a disaster will parallel normal day-to-day functions as closely as possible and will utilize the Tunapuna/ Piarco Regional Corporation's resources to the extent possible before seeking assistance from other Municipal Corporations, the Ministry of Local Government, and the National Disaster Management Agency – ODPM.
- V. The ODPM is guided by the Caribbean Disaster Emergency Management Agency (CDEMA) explanation of levels of emergencies. These are as follows:

- **Level I**

A localized event which can be dealt with using the regular operating mode of the local government authorities in conjunction with the normal first responder agencies such as the Trinidad and Tobago Police Service, Trinidad and Tobago Fire Service and the Health Services, when deemed necessary.

It is expected in such scenarios that the Emergency Operations Centre of the local entity will be stood up to coordinate those effects in the region and regular communications channels be maintained with the ODPM. Once operations have ended a final report must be lodged with the ODPM and Ministry of Local Government.

- **Level II**

This level is so identified when events are occurring in two or more municipal regions/Tobago and can be dealt with without overwhelming the capacity of the national resources to respond and recover.

It is expected that once two or more municipal regions are impacted the ODPM National Emergency Operations Centre will be notified and partially activated. This is to facilitate closer monitoring of events and preparation taking place should the system become overwhelmed.

Partial activation is defined by bringing to the NEOC, those agencies deemed critical to monitor, evaluate and coordinate responses to situations on the ground, ready to mobilize and dispatch resources when necessary. At this juncture the Ministry of Local Government Chief Disaster Coordinator would be requested to sit amongst these agencies to monitor and evaluate

the effectiveness and efficiency of the response of the affected municipalities.

- **Level III**

This indicates that the emergency/disaster events have overwhelmed the capacity of the national resources to respond and recover and external assistance is required. On the advice of the Prime Minister, the President can make a Proclamation declaring a disaster area (*Disasters Measures Act 1978 sec 2(1)*).

At this stage the National Emergency Operations Centre is fully activated and will lead in coordinating the regional and international relief efforts.

B. Phases of Emergency Management:

- I. Actions performed during an emergency management process fall into one of the following categories:
 - a. **Prevention:** are actions aimed at eliminating risk by preventing the hazard from occurring or preventing damage by avoiding or limiting the subject's exposure to the hazard.
 - b. **Mitigation:** The mitigation process aimed at reducing the impact and effects of a hazard.
 - c. **Preparedness:** The preparedness process develops the response capabilities needed in the event an emergency should arise.
 - d. **Response:** The response process occurs after the onset of an emergency, or directly preceding the onset given enough lead-time. This process serves to reduce disaster damage and possible casualties and to expedite the recovery process.
 - e. **Recovery:** The recovery process consists of both a short term and a long term process.
 - **Rehabilitation** - Short Term: Operations that seek to restore vital services to the community, while providing for the basic needs of the public.
 - **Reconstruction** - Long Term: Operations that strive to restore the community to its normal or improved status.

C. Direction and Control:

Tunapuna / Piarco Regional Corporation Chairman's Office:

- a) The Chairman of the Municipal Corporation has the authority to issue a Local State of Emergency within the region and if necessary, order evacuation of the community, or affected areas. In the absence of the Chairman, the Deputy Chairman will assume responsibility for the direction and control of an incident

- b) The CEO in consultation with the Disaster Coordinator, authorizes the implementation of the Municipal Corporation's Emergency Operations Plan and, as needed, authorizes the Emergency Operations Centre to be activated and de-activated.

Because of the devastating affect that one community's actions could have on other local communities, any intention of ordering an evacuation, must first be discussed and coordinated with The Ministry of Local Government and the ODPM

IX. MUNICIPAL CORPORATION EMERGENCY OPERATIONS CENTRE (EOC):

- a) The Tunapuna Piarco Regional Corporation Emergency Operations Centre, when activated, will operate using the ODPM's standard for its NEOC with command staff designated to direct, control and coordinate the Municipality's response and recovery operations.
- b) The Disaster Management Coordinator EOC Director and will be responsible for the planning, direction, and coordination of all emergency activities within the Region. He/she will direct these activities through coordination with the Ministry of Local Government EOC, and with assistance of the MOLG EOC, he/she will direct the planning for and performance of emergency operations within the regularly constituted governmental structure, augmenting it where necessary. The Disaster Coordinator will also serve as the Operations chief overseeing the management of the Operations Room.
- c) In organizing the initial response to the incident and staffing of the Municipal Corporation EOC, the EOC Director will consider the needs of the incident. The number of staff personnel and the organizational structure are dependent upon the size and complexity of the incident. **There is no absolute standard** – As the incident dictates, the response operation grows and additional staff, as required, will be activated.
- d) Municipal Corporation EOC staff position assignments (EOC Organization Chart) and Position Checklists are included in the appendix
- e) Municipal Corporation EOC primary location is at the Tunapuna Piarco Regional Building, Centenary Street, Tunapuna.

- f) The Tunapuna Piarco Regional Corporation EOC is the general coordination point for complete emergency operations. All major changes, decisions and actions will be reported to this control point. The EOC director's staff will report to the EOC where the Director or his/her designee will coordinate the plan and the Region's response operations among the designated EOC staff. Any questions or "alterations" in this plan should be reported to the EOC immediately.
- g) Administrative Forms, provides forms, as needed, for 24-hour operations scheduling, sign-in for Municipal Corporation EOC staff and visitors, Event Action Log, Message Form, and Message Log (put in appendix)
- h) Summary Reports would be needed with respect to the following:
 - 1. * Force Account Labour Summary Record: used to record personnel costs
 - 2. Applicant's Benefits Calculation Worksheet: used to calculate fringe benefits paid on an employee's salary.
 - 3. * Force Account Equipment Summary Record: used to record equipment costs.
 - 4. Material Summary Record: used to record supplies and materials that you either purchase or taken out of existing stock.
 - 5. Rented Equipment Summary Record: used to record the cost of rented or leased equipment.
 - 6. Contract Work Summary Record: used to record the cost of work done by contract.

* The term "force account" refers to the City/Borough/Region's own personnel and equipment.

It is essential that all EOC staff members accurately document their expenses incurred during disaster response and recovery. Accurate documentation will help the City recover all eligible costs, provide information necessary to develop projects, have information available for the Ministry, and to be prepared for any Ministry audits in the future.

X. REQUESTS FOR ASSISTANCE:

- a. The EOC Director or Disaster Coordinator or his/her designees may request assistance from voluntary and private sector groups by mutual aid agreements, letter of understanding or contact by telephone to any number of such agencies.
- b. The EOC Director or his/her designee may request assistance from another Municipal Corporation either via a MOU with the entity, or through the Ministry of Local Government Chief Disaster Coordinator.
- c. Should assistance be required beyond the capabilities of Municipal Corporation and MOLG, the MOLG Permanent Secretary will request necessary assistance from the CEO ODPM.

XI. CONTINUITY OF GOVERNMENT: (COOP)

Continuity of local government is critical. The council's ability to maintain and preserve its lawful leadership and authority under threat or after the occurrence of any catastrophic

natural or man-made event is done through the Municipal Corporation. The purpose of COG is to reduce or mitigate disruptions to normal council/ government operations. Specifically, COG achieves a timely and orderly recovery from an emergency and ensures the restoration of full council services to the residents by:

1. Preserving lawful leadership and authority
2. Preventing the unlawful assumption of authority
3. Preserving vital government documents
4. Assuring that mechanisms and systems necessary for continued government direction and control are in place prior to the crisis
5. Assuring that government services essential to the continued welfare of the public and be delivered during an emergency

a. **Pre-Delegation of Authority:** The Tunapuna/ Piarco Regional Corporation shall ensure officials in leadership positions are prepared to respond to emergency conditions.

b. **Emergency Operations Centers (EOC):** Tunapuna/ Piarco Regional Corporation has a designated location as the EOC. This center serves as a centralized facility for the direction and control of disaster operations. Upon notification of an actual or impending disaster, the CEO, or his/her representative activates the EOC and declares the emergency response phase of operation to be in effect.

c. **Preservation of Records:** The Tunapuna/ Piarco Regional Corporation department shall develop and maintain procedures to preserve essential records, files and reference materials.

d. **Identification and Protection of Key Government Resources, Facilities and Personnel:** The Tunapuna Piarco Regional Corporation, with the advice of department supervisors, will act as necessary to disperse resources, facilities and personnel in a manner that facilitates sufficient redundancy to ensure that Municipal Corporation can contribute to function during emergency conditions.

e. **Continuity of Government/ Municipal Corporation Responsibilities:**

1. **Municipal Corporation CEO:**

a. The CEO or his/her designee(s) will be responsible for the continuity of the Corporation and the capability of the RC to function during periods of an emergency situation or disaster. The ultimate responsibility for the effectiveness of the RC emergency operations, in conjunction with the normal demands of providing services to its community, is that of the CEO.

b. During normal office hours, and when existing conditions permit, the CEO's office, as well as the Council Hall, will remain open and will continue to provide normal services. The Disaster Management Unit staff will provide up to date information on the status of the existing or impending emergency situation.

c. As the need may dictate and at the discretion of the CEO or his/her designee, the CEO's office will be manned during

other hours it is not normally open, to receive inquiries from the public and to relay pertinent information to the Municipal Corporation EOC.

- d. The CEO or his/her designee along with the DMU Coordinator will define and detail emergency responsibilities for all employees.
- e. The CEO or his/her designee will identify all essential Municipal Corporation services that must be maintained and those activities that may be temporarily suspended.
- f. The CEO or his/her designee will coordinate all efforts, prior to the activation of the Municipal Corporation EOC, with the MOLG EOC concerning forecasts and warnings of impending emergencies or disasters.
- g. The CEO or his/her designee will be responsible for coordinating the assessment of damage occurring within the Municipal Corporation, resulting from a disaster.

2. Municipal Police:

The purpose of the Municipal Police is to maintain law and order within the Municipal Corporation; to provide early and/or the first line of warning as to the severity and of existing conditions of an impending disaster or emergency situation; to provide an on-going status report of conditions; to limit access to an affected area; to assist with evacuation; and to provide security for an affected area.

MAJOR TASK	RESPONSIBILITY
Alert the CEO on emergency situation status	Disaster Coordinator
Provide the Municipal Corporation EOC with updated reports of scene status	Communications Technician/DMC
Maintain law and order within the Region	TTPS/Municipal Police
Limit public access to affected area(s)	TTPS/Municipal Police

3. Fire Department:

The function of the Fire Service is to provide firefighting and search and rescue services, as well as, where necessary, assist with the evacuating and transporting of persons to safe zones and to emergency medical facilities.

MAJOR TASK	RESPONSIBILITY
Alert the CEO on emergency situation status	Disaster Management Coordinator or Field Officer
Provide the Municipal Corporation EOC with updated reports of scene status	Communication Technician
Provide radio communications at the Municipal Corporation EOC	Communication Technician

4. Health Department:

MAJOR TASK	RESPONSIBILITY
Alert the CEO on emergency situation status	Corporation's Doctor
Provide the Municipal Corporation EOC with updated reports of scene status	Communication Technician
Limit public access to affected area(s)	TTPS

XII. IDENTIFICATION REQUIREMENTS:

- a. Identification will be required during emergency operations in order to control the movement of individuals within areas of the Municipal Corporation affected by the disaster.
- b. Need to determine what means of identification will be provided for workers. This should be collectively decided on by the Department heads that are responsible for the issuance of identification cards.
- c. Individuals requiring access to the area will be required to present one of the following forms of identification:
 - i. Essential Personnel: Municipal Corporation issued employee identification card

- ii. Press Personnel: Valid and Current Press Pass (should work with the media houses to verify what are their passes)
- iii. Homeowners/Business Owners: Valid Drivers' Permit (with Municipal Corporation address), a copy of a bill or a recent utility bill (including telephone bill) that indicates a Municipal Corporation address.

XIII. OPERATIONS BY TIME FRAME – (PHASES):

- a. In order to minimize the effects of a disaster, provide emergency response capabilities and to facilitate recovery efforts, the various Municipal Corporation departments shall endeavour to provide services in the areas of mitigation, preparedness, response and recovery from disasters to the best of their ability during all operational time phases.
- b. The following colour-coded checklist for the phases of emergency preparedness and response within the Municipality will be used as a basis for preparing for and responding to disaster events. There are four preparedness/response phases identified below by description and corresponding colour. From the lowest to the highest, the phases and colours are:
 - **Mitigation and Preparedness (Normal) = Green**
 - **Readiness = Yellow**
 - **Increased Readiness = Orange**
 - **Response = Red**
 1. **MITIGATION AND PREPAREDNESS PHASE – CODE GREEN:** This phase consists of ROUTINE MITIGATION AND PREPAREDNESS activities conducted by the Municipal Corporation staff and its Mitigation Planning Team on a routine basis.
 2. **READINESS PHASE – CODE YELLOW:** This phase consists of READINESS activities during the period when Tropical Storm Force Winds/Hurricane Force Winds are forecast to arrive within three to five days (HURRICANE WATCH PERIOD).
 3. **INCREASE READINESS PHASE – CODE ORANGE:** This phase consists of INCREASED READINESS activities during the period when Tropical Storm Force Winds/Hurricane Force Winds are forecast to arrive within two to three days (HURRICANE WARNING PERIOD)
 4. **RESPONSE PHASE – CODE RED:** This phase consists of RESPONSE activities during the period of the hazard impact.
- c. With the departure of a tropical wave, severe weather system (or other effects), the RECOVERY PHASE beings and includes actions related to emergency relief from the effects of the event.

Recovery activities include, but are not limited to:

1. Assist with life-saving operations and with the restoration of essential services
2. Assess the needs of the community and complete detailed damage assessments that will be the basis for requesting National disaster assistance

3. Compile and submit required forms and documentation required to request assistance from the recognized authorities like Ministry of Social Development
4. Represent the Municipal Corporation on National Preliminary Damage Assessment (PDA) Teams and facilitate their access to damaged areas
5. Prioritize recovery projects and assign functions accordingly
6. Coordinate recovery efforts and logistical needs with supporting agencies and organizations
7. Preserve and file all documentation of the event, including events log, cost analyses and estimated recovery costs
8. Facilitate the establishment of Disaster Assistance Centers, when necessary, to assist private businesses and citizens with individual recovery
9. Incorporate emergency plans from other entities into recovery and reconstruction activities

XIV. WARNING:

- a. The purpose of the warning process is to provide efficient alerting and warning to the Tunapuna/ Piarco Regional Corporation elected officials, the various department heads, the responding emergency personnel in the Region and the community, of an actual or impending emergency situation. The Disaster Management Coordinator or his/her designee will have the primary responsibility for the warning process.
- b. The primary method of public notification and information of situations requiring prompt action such as evacuation or sheltering-in-place will be through the use of an agreed upon Emergency Notification System.
- c. When required, Municipal Police and Fire Divisions/Stations personnel will alert members of the community using loudspeakers and making door-to-door contacts. The use of private owners of loudhailers will also be considered.

XV. EVACUATION:

- a. This process provides for the evacuation of people in the Municipal Corporation from areas where hazards from a natural or technological disaster threatens their safety and health. The Disaster Management Coordinator or his/her designee has the primary responsibility for the safe evacuation and sheltering for the citizens of Municipal Corporation.
- b. Prior to any order for evacuation, the CEO or his/her designee will contact the MOLG CDC & ODPM to discuss and coordinate the intentions of evacuation before any such evacuation takes place.

MAJOR TASK	RESPONSIBILITY
Issue evacuation order when a disaster necessitates	Chairman of Council
Coordinate with the ODPM and/or agencies	Disaster Management Coordinator

Ensure the community is kept informed	Chairman of Council
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XVI. SHELTERING:

This function provides for the use of local facilities for the purpose of sheltering people who need to be evacuated due to a natural or a man-made disaster, and to provide for their congregate care and basic human needs. **The entities that must work together to ensure these needs are properly identified and provided for are the Ministry of Social Development and the Ministry of Local Government.**

MAJOR TASK	RESPONSIBILITY
Designate a shelter	Disaster Coordinator
Coordinate sheltering and request additional shelters to be opened if needed	Disaster Coordinator
Notify appropriate agencies to assist with operations	Disaster Coordinator
Open, staff and manage shelters	Disaster Coordinator
Shut down, clean up, submit keys to owner and submit final report	Shelter Manager

XVII. DAMAGE AND NEEDS ASSESSMENTS:

- a. The overall objectives of damage/needs assessments can include the following:
 - 1. Determine the immediate needs and priorities of the disaster victims
 - 2. Determine the damages to housing, agriculture, lifelines, and critical facilities
 - 3. Identify stoppages, i.e. obstacles or interruptions to emergency operations or impediments to relief efforts
 - 4. Identify secondary threats, for example unsafe buildings still occupied, areas at risk to rising floodwaters, etc.
 - 5. Estimating the economic impact of the disaster, especially damages to commerce and industry, loss of jobs and work, and the effect insurance may or may not have on mitigating losses
 - 6. Monitoring public health
 - 7. Determining the resources available to respond to the disaster and identifying the gaps between that need to be filled from outside resources

- b. The composition of each Damage Assessment Team will vary depending on the type and severity of the damage and the availability of personnel. Each team will have a Team Leader who ensures that the team members have the proper forms, equipment and transportation.

- c. Depending on the disaster, two distinct types of assessments may be conducted as follows:
1. **Initial Assessment:** IDA activities are the responsibility of the Damage Assessment Coordinator assigned to the Municipal Corporation EOC (put Position Checklist in the Appendix along with EOC Position Checklist), of this Plan. Report forms required for compiling and submitting damage assessment data are included.
 - Is conducted immediately in the early and critical stage of a disaster, as soon as the conditions allow survey personnel to operate
 - Determines relief and immediate response requirements
 - Is broad in scope and focuses on overall patterns and trends
 - Identifies:
 - ▲ Magnitude of the disaster (without necessarily delivering exact figures)
 - ▲ Impact of the disaster on society
 - ▲ People’s capacity to cope
 - ▲ Most urgent relief needs and potential methods for delivery
 - ▲ Priorities for action
 - ▲ Utilization of resources for immediate response
 - ▲ Need for detailed assessment of specific geographical areas or substantive sectors
 - ▲ Level of continuing or emerging threats
 - ▲ Need for National assistance
 2. **Detailed Assessment:** Detailed damage assessment activities are the joint responsibility of the CEO or his/her designee as follows:

MAJOR TASK	RESPONSIBILITY
Assemble and designate damage assessment team	Disaster Coordinator
Identify areas to be assessed and assign	Disaster Coordinator
Conduct detailed damage assessment	Damage Assessment Team
Compile damage assessment reports for submission to the MOLG EOC and the ODPM NEOC	Damage Assessment Team
Determine unsafe buildings, structures and facilities	Building Inspector

3. Aims at determining the long-term recovery and development requirements

4. Conducted days to weeks after a disaster, depending on the accessibility of the affected areas
5. Covers critical areas in terms of the Municipal Corporation's future economic and social development strategy
6. Carried out by specialists within the affected areas
7. Identifies:
 - Recovery program options
 - Estimates on financial and material recovery requirements
 - Estimates on value of loss due to damages
 - Damage to the social structure
 - Links between relief and development
 - Continuing need for relief assistance
 - Need for National assistance
8. Both the Initial and Detailed Assessments will contain:
 - A situation assessment that depicts a picture of the situation by describing the magnitude of the disaster and the impact on the population and infrastructure of the Municipal Corporation
 - A needs assessment that defines the level and type of assistance required for the affected population of the Municipal Corporation (What needs to be done?)
9. During Joint Damage Assessment activities involving the National entity, the Municipal Corporation will designate a representative to assist.
- 10.

XVIII. PUBLIC INFORMATION:

Providing prompt, authoritative and easily understandable emergency information to the community during all hazardous events is an essential responsibility of the Disaster Management Unit. Emergency Public Information activities are the responsibility of the Public Information Officer assigned to the Municipal Corporation EOC. EPI activities will be accomplished in accordance with the instructions provided in Appendix (this can be assisted by the ODPM), Emergency Public Information (EPI), of this Plan.

XIX. MUNICIPAL CORPORATION RADIO FREQUENCIES

XX. TELEPHONE DIRECTORIES:

TELEPHONE DIRECTORY FOR THE TUNAPUNA PIARCO REGIONAL CORPORATION

LIST OF APPENDICES:

Annex 1

- List of Areas Prone to Flooding

- List of Key Resource Personnel
- List of Damage Assessment and Needs Analysis Personnel
- List of Tradesmen
- List of Transport Personnel
- List of Community Centers (Shelter locations)
- List of Primary and Secondary School (Shelters locations)
- List of Regional Complexes and Sporting Facilities
- List of Serviceable Vehicles
- List of Police Stations
- List of Fire Stations
- List of Health Centers
- List of Contact Personnel from Coordinating Agencies

Annex 2

AREAS PRONE TO FLOODING

LOCATION	VULNERABILITY	APPROXIMATE POPULATION
ST. HELENA		
EL CARMEN	MODERATE TO SEVERE FLOODING WITH HEAVY SLIT DEPOSITS IN AREA WHERE WATER HAS RISEN	DENSELY POPULATED WITH MANY SMALL BUSINESSES
SANTA MONICA TRACE		
ROSS TRACE		
CONSTANTINE TRACE		
CARONI SOUTH BANK TRACE		
SHELDON TRACE		
KELLY TRACE		
GOLDEN GROVE ROAD		
MADRAS ROAD		
ROCK RIVER TRACK		
DAVID TRACE		
LOCATION	VULNERABILITY TYPE	APPROXIMATE POPULATION
KELLY VILLAGE		

HERRERA TRACE	MODERATE TO SEVERE FLOODING WITH SILT DEPOSITS IN AREAS WHERE WATER HAS RISEN	DENSELY POPULATED WITH MANY SMALL BUSINESSES
RAMOUTAR DRIVE		
LAUNDRY TRACE		
RABINDRANTH TRACE		
HYDRAULIC ROAD		
HYDRAULIC TRACE		
RATTAN TRACE		
SIEUNARINE TRACE		
KELLY GARDENS		
CHURCH STREET		
RIVER& BRANCH TRACE		
LA SOLITA ROAD		
CARONI SOUTH BANK RD		ENTERPRISES

LOCATION	VULNERABILITY TYPE	APPROXIMATE POPULATION
CARONI VILLAGE	MINOR FLOODING WITH SILT DEPOSITS IN AREA WHERE WATER HAS RISEN	DENSELY POPULATION WITH MANY SMALL BUSINESSSES ENTERPRISES
AYDER STREET		
HARRIS STREET		
NEW STREET		
UNION STREET		
GANDHI STREET		
WALKER STREET		
FREDERICK SETTLEMENT		
KNAGGS STREET		MODERATELY POPULATED
MC KENZIE STREET		
KAY STREET		
GRANT STREET		
WARRENVILLE		
ECCLES TRACE	FLOODING ACCOMPANIED	
ROBERT TRACE		

LOCATION	VULNERABILITY TYPE	APPROXIMATE POPULATION
EMMANUEL TRACE		MODERATELY POPULATED
MARSHALL TRACE		
MONTECASSINO SOUTH (Northern side)		
DEKADAVEN STREET	FLOODING ACCOMPANIED BY SILT AND DEBRIS	DENSELY POPULATED
BEJUCAL VILLAGE		MODERATELY POPULATED
FREEMAN ROAD		
TRAIN LANE ROAD	FLOODING ACCOMPANIED BY SPLIT AND DEBRIS	MANY SMALL BUSINESS
ALEXANDER TRACE		SPARSELY POPULATED
BAMBOO SETTLEMENT #1	FLOODING ACCOMPANIED BY SILT AND DEBRIS	DENSELY POPULATED
SPRING VILLAGE		
COOPERATIVE STREET	FLOODING ACCOMPANIED BY SILT AND DEBRIS	MANY SMALL BUSINESS
BAMBOO SETTLEMENT #2		MODERATELY POPULATED
BASSIE STREET EXTENSION		
ANGOR STREET		
CUREPE		
PILLAH STREET		
WATTS STREET	SEVERE FLOODING AN HEAVY SILT	
KNOWLES STREET		
LYNDON STREET		
JOYEAU STREET		
JACKSON STREET		
BELLE SMYTHE STREET		DENSELY POPULATED
ABDOOL LANE		
BLACKMAN LANE		
ECCLES STREET		
ST. AUGUSTINE NORTH		
BRYCE TERRACE	FLOODING ACCOMPANIED	MODERATELY POPULATED
HENRY PIERRE TERRACE		
EASTERN MAIN ROAD FROM HILO to UNIVERSITY OF THE WEST INDIES ENTRANCE	BY HEAVY SILT AND DEBRIS	WITH NUMEROUS BUSINESS
ST. JOSEPH		
VALSAYN TRACE Along RIVER BANK	LAND EROSION	FEW HOUSES
BANGLADESH SQUATTING SETTLEMENT	FLOODING AND HEAVY SILT	DENSELY POPULATED

LOCATION	VULNERABILITY TYPE	APPROXIMATE POPULATION
MARACAS ST. JOSEPH		
WATER FALL ROAD	FLOODING ACCOMPANIED	
ALTA GARCIA TRACE		

CIRCULAR SETTLEMENT ROAD	BY HEAVY SILT AND DEBRIS	SPARSELY POPULATED
BALTHAZAR STREET	FLOODING ACCOMPANIED	MODERATELY POPULATED
BAZILON STREET	BY HEAVY SILT AND DEBRIS	
GREEN STREET		
MACOYA ROAD EXTENTION		
PASEA ROAD EXTENTION		
STREATHAM LODGE ROAD EXTENTION		
CENTENARY STREET EXTENTION		
AROUCA		
THOMAS STREET	FLASH FLOODING	MODERATELY POPULATED
EASTERN MAIN ROAD	ACCOMPIED BY HEAVY SILT AND DEBRIS	
RAILWAY ROAD		
LOPINOT VILLAGE	LAND SLIDES/FALLEN TREES	SPARSELY POPULATED
BLANCHESSEUSE VILLAGE	LAND SLIDES/FALLEN TREES	SPARSELY POPULATED
PARIA VILLAGE		
BRASSO SECO TRACE	LAND SLIDES/FALLEN TREES	SPARSELY POPULATED
MADAMAS ROAD	LAND SLIDES/ FALLEN TREES	SPARSELY POPULATED

Annex 4

KEY RESOURCE PERSONNEL

- Mrs. Anuradha Mohansingh (Chief Executive Officer).....645-9077 EXT 1001
- Mr. Paul Leacock (Chairman).....,662-4214
- Mr. Philip Ramdass (Field Officer).....705-8040
- Mr. Erskine Phillips (Communication Technician)..... 645-5583
- Ms. Carol Charles (Field Officer).....681-7452
- Ms. Natalie Peters (Field Officer/Reporting Officer).....777-9902
- Ms. Shivanee Dean (DMU Secretary)..... 645-5583
- Mrs.Nainawatie Heeraman (A.O. II).....645-9077 EXT1008
- Mr. Raymond Seuchan (County Superintendent).....645-8772 EXT 1102
- Mr. Dwarika Samaroo (R.O. II East)..... 645-9077 EXT 1107
- Mr. Zaffar Ali (R.O. III).....645-9077 EXT 1101
- Mr. Zulficar Ali (W.S. III).....645-9077 EXT 1100
- Dr. Girindra Kovoov (PMHO).....645-9077 EXT 1206
- Sgt Stowe (Municipal Police Sergeant).....769-4072
- Mr. Marsha Prevatt (R.O. I Area III).....301-7080
- Mr. Nizam Ameeral (Engineering & Survery Officer).....645-9077 EXT 1103/1201
- Mr. Anthony Persad (Cesspool Supervisor).....781-1105
- Mr. Seunarine Sookbir (Transport Foreman).....723-1272
- Mr. David Charles (AG)Workshop Foreman)..... 755-7071
- Rasheed Mohammed (W.S. 1)..... 681-6821
- Inspector Joanne Williams (Municipal Police Inspector).....

CONTACT PERSONNEL FROM COORDINATING AGENCIES

NAME	AGENCY	TELEPHONE NUMBERS
LAUREN MOORE & GORDON ADAMS	T&TEC (Arima)	689-6080 735-5949
JENNY VOISON SMITH	EASTERN REGIONAL SPORTS COMPLEX	640-1885
DWANE ROCHFORD & IAN BAPTISTE	FIRE SERVICE	662-4707/792-3596 725-4573
MR. SELWYN LOVELL	WASA	719-3997
CYRIL COOPER	REACT	380-1943
MR. JAVED ABDOOL	CEPEP	724-7977
	POLICESTATION(TUNAPUN A)	645-5552
MELISSA AGURILLEA GREIG	SWMCOL	393-0892 (625-6678)
SUSAN KING GEORGE & LARRY MC DONALD	ESTATE MANAGEMENT DIVISION - HDC	714-3983
GLENROY WALKER	URP	689-0578
CHE FERDINAND	EMA	285-4362
MS. LAUREN MOORE	T&TEC	689-6080
MRS. M. BERNARD	MINISTRY OF THE PEOPLE	396-0684
JACQUELINE CAINES PIERRE	MOWT (CUNUPIA)	672-2846
ADRIENNE MODESTE	MOWT - HIGHWAYS	383-4924
CAREY GAJADHAR	MOWT (TMB)	728-0330
SHIRLAND BRATHWATIE	DRAINAGE (NORTH)	353-8242
CHRISTIAN SMITH	MOWT(ST GEORGE EAST)	667-3549
CARLOS ALEXANDER	MOWT (ST.GEORGE EAST)	646-7102

NIGEL RAMSEY	DRAINAGE (CENTRAL)	302-3905
ANTHONY WILLIAMS	URP TUNAPUNA	776-0717
MR. LEE - ASSISTANT GENERAL MANAGER	T&TEC - EMERGENCY DEPARTMENT	643-2510
HEDDA O'NEAL	LSA	299-7964
TERESA ROSEWOOD	MINISTRY LAND & FISHERIES DIVISION	734-5250
HAROUN CHOATE	MINISTRY PUBLIC UTILITIES	729-7777
SEAN RAMRATTAN	MINISTRY SPORT & YOUTH AFFAIRS	354-4420
BEVERLEY VIEIRA YEARWOOD	TT. POST	662-2830
KISHOR DABERAM	ELECTRICAL INSPECTORATE DIVISION	397-4681
ADANNA ANTONIE	MIN COMM.DEVELP.	662-4241
MR. ANDREW GEORGE	CORPORATE COMUNICATIONS CONSULTANT, T&TEC ARIMA	643-2510
SANTA CRUZ FIRE STATION SEARCH AND RESCUE	SANTA CRUZ	676-6511
ARIMA FIRE STATION	ARIMA	667-3563 / 667-2910
NATIONAL FAMILY SERVICES	TUNAPUNA	794-7483 / 784-5583
TUNAPUNA POLICE STATION	TUNAPUNA	645-7573/0200
AROUCA POLICE STATION	AROUCA	640-0001/6138/8716

BLANCHISSUESE POLICE STATION	BLANCHISSEUSE	
ST JOSEPH POLICE STATION	ST JOSEPH	662-4038/5222/6305
CARONI (CANINE) POLICE STATION	CARONI	662-4291
SANTA ROSA (PINTO RD) POLICE POST	PINTO RD, ARIMA	667-5217
PIARCO POLICE STATION	PIARCO	669-1076
MALONEY POLICE STATION	MALONEY	646-5204
LA HORQUETTA POLICE STATION	LA HORQUETTA	643-3857
MARACAS/ST JOSEPH POLICE STATION	MARACAS/ST JOSEPH	663-1264

LIST OF TRANSPORT PERSONNEL		
NAMES OF OPERATORS	SECTION	CONTACT
HATIM HOSEIN	TRANSPORT	375-3424
RODNEY CARDINEZ	TRANSPORT	794-1450
LISIMBA PAUL	TRANSPORT	347-4059
CHRISTOPHER CLARK	TRANSPORT	369-1623
NAMES OF DRIVERS (ADMINISTRATION)		
DANRAJ JACOB	OFFICE	707-8516/316-5806
DARRYL JACOB	OFFICE	380-7258
JOEL JOSEPH	OFFICE	722-2827
JOEL BEST	OFFICE	280-9954
WENDELL SINNETTE	OFFICE	375-7207
NAMES OF DRIVERS (TRANSPORT)		
HADRIN MADRAY	TRANSPORT	

KEERAN BOWLAH	TRANSPORT	380-3997
DONAVAN GUY	TRANSPORT	308-6883
SHANE ROACH	TRANSPORT	387-4327
NIGEL CUMBERBATCH	TRANSPORT	328-7384
HENRY BELFORD	TRANSPORT	787-5797
STEPHEN HINDS	TRANSPORT	320-2420
SHELDON PHILLIP	TRANSPORT	716-3914
WAYNE CLARKE	TRANSPORT	729-5581
ROMALDO BAKSH	TRANSPORT	398-9831/779-5075
STEPHEN LAYNE	TRANSPORT	795-7710
CHARLES PATTERSON	TRANSPORT	706-2529
JOEL JACOB	TRANSPORT	374-8672
SHERWIN GOMEZ	TRANSPORT	462-5860
COREY BRIZAN	TRANSPORT	742-4489
HECTOR GOODRIDGE	TRANSPORT	357-3131
SHERWIN BENJAMIN	TRANSPORT	787-1105

NAMES OF DRIVERS (HEALTH)

ANDY DUNCAN	HEALTH	685-0402/343-5046
ANDREW RICHARDS	HEALTH	368-7369/684-2423
ROGER SEALES	HEALTH	301-2217
JUNIOR PHILLIP	HEALTH	360-9059
KUNLE AKINLNA	HEALTH	714-6594
SHELDON KASSIE	HEALTH	705-2362
AARON AFFOON	HEALTH	362-1060
RAJIN BISNATH	HEALTH	331-8309
ARNOLD BENNY	HEALTH	381-1620/705-0686
LARRY MOONSIE	HEALTH	749-2758
KHEMRAJ PHILLIP	HEALTH	722-3297

LOADERS

BRENT KING	TRANSPORT	
MARK SEIGNORET	TRANSPORT	
KENT MEJIAS	TRANSPORT	345-2128
KEEGAN GEORGE	TRANSPORT	
AKIL BAILEY	TRANSPORT	321-6105/749-4182
RAGNATH BARRAN	TRANSPORT	
RIDGELEE FRANCIS	TRANSPORT	332-9340
MICHALE MAHARAJ	TRANSPORT	
KELVIN GIBBS	TRANSPORT	367-1121

ANDRE MARCANO	TRANSPORT	282-9169
JENNELLE COLLINS	TRANSPORT	
ANDERSON THOMAS	TRANSPORT	
SHAN BLACHE	TRANSPORT	
KENDALL GARNES	TRANSPORT	
JOQUAIM SOLOMAN	TRANSPORT	
TRANSPORT CHECKERS		
SAMUEL SIMEON	TRANSPORT	372-3658
ERANDA GEORGE-SAMBURY	TRANSPORT	385-7227
AKEE JONES	TRANSPORT	336-6539/484-1064
MARIA H. HOSEIN	TRANSPORT	688-7327
CONTRACT DRIVERS		
WADE HORSHFORD	TRANSPORT	736-3777
CARLOS PLAZA	TRANSPORT	322-0456
DICK GUERRA	TRANSPORT	336-5058
ANDY GAJADHAR	TRANSPORT	686-4907/351-7159
CHRISTOPHER JONES	TRANSPORT	770-9144
SHASTRI SOOGRIM	TRANSPORT	705-1625
JACKHAMMER OPERATOR		
CURTIS MITCHELL	TRANSPORT	768-4625
CESSPOOL ATTENDENT		
ELCID GOOLS AIR	HEALTH	
KEWIN GABRIEL	HEALTH	
MICHAEL MUNGAL	HEALTH	
PAINTERS		
RICHARD EVELYN	WORKSHOP	
JIMMY BRATHWATIE	WORKSHOP	
GEORGE GILBERT	WORKSHOP	
ANCIL HEWITT	WORKSHOP	
LESTER NELSON	WORKSHOP	
ELECTRICIAN		
RUTHVIN DANIEL	WORKSHOP	
DONNIE	WORKSHOP	
RICHARD BALANTINE	WORKSHOP	

MARLON SHANCHEZ	WORKSHOP	
HEERA SOOBIAH	WORKSHOP	
	PLUMBERS	
GARVIN FERGERSON	WORKSHOP	
KRISTA JARDOO	WORKSHOP	
AARON LOPEZ	WORKSHOP	
RAMOND GAMALDO	WORKSHOP	
RIAN	WORKSHOP	
	CARPENTERS	
MARIEN CROMWELL	WORKSHOP	
FRANCIS JULIEN	WORKSHOP	
	MASONS	
CYRIL JOSEPH	WORKSHOP	
SAMUWL PERUSE	WORKSHOP	
MATHEW ADAMS	WORKSHOP	
DON GOODRIDGE	WORKSHOP	
KURT SALINA	WORKSHOP	
	WELDERS	
SHEVIN HOSTEN	WORKSHOP	268-6611
MICHAEL BOBB	WORKSHOP	
ROLAND SMITH	WORKSHOP	
ANTHONY PHRUA	WORKSHOP	
BRIAN BOUCAUD	WORKSHOP	
RICARDO JONES	WORKSHOP	795-1115

Annex 6**LIST OF COMMUNITY CENTRES THAT CAN BE USED AS SHELTERS IN
THE TUNAPUNA PIARCO REGION**

NO.	NAME OF CENTRE	TYPE	ADDRESS	NAME/TEL# OF CONTACT PERSON
1	El Dorado	B	Caura Royal Road, El Dorado	Mr. Ghandeo Gildharie
2	Aripo	C	Aripo Village	Lyann Charles (310-4556) Jason Martinez (281-6006)
3	Bamboo Grove #2	C	Jaffar Street, Bamboo Grove #2	Sandra Ramlakhan (663-6656) Roshini Dindial (369-4478)
4	Blanchisseuse	C	Upper Village, Blanchisseuse	Sharon Debisette (476-3096)
5	Brasso Seco	C	Paria Main Road, Brasso Seco	Judy Charles (463-1399) Andrew Charlerie (758-9484)
6	Cane Farm/Kandahar	B	Crown Street, Tacarigua	Selwyn Richards (684-2823)
7	Maracas Valley	B	Maracas Royal Rd., Maracas Valley	Valentine Jerry (756-5359/222-1033) John Rosales (682-8375)
8	D'Abadie	B	Recreation Ground Road, D'abadie	Mr. Conrad Steele (325-5337)

9	Lopinot/La Pastora	C	Lopinot Road, Arouca	Ms. Donna Mora (680-5423)
10	Real Spring	Uncle	N.U.G.F.W Housing Development Realspring, Valsayn	Jo Ann Crichlow (464-1759) Lynette Cooper (734-3260)
11	Bon Air West Community Facility	Uncle	Blue Mussel Street, Bon Air West	Ms Stacy-Ann Samaroo (794-8797) Mr Gregory Bernard (708-4313)
12	Lluengo	C	#4 Las Cuevas Road, Lluengo Village, Maracas St Joseph	Margret Berot (353-6307) Mary Reyes (730-7210)
13	Arouca	A	Victory Street, Arouca	Mr. Jelani Reid (294-1096)
14	Curepe	A	Southern Main Road, Curepe	Ingrid Jack (689-3982) Mayfield Browne (494-6600)
15	Five Rivers	A	5th Street, Five Rivers	Ms. Debra Mc Bernie (778-0959)
16	St. Joseph	A	Market Street, St. Joseph	Thaise Monier (308-8337)
17	St. Augustine	A	Freeman Road, St. Augustine	Ms Anita nalhoo (381-0707)
18	Tunapuna	A	Corner Centenary Street & priority Bus Route, Tunapuna	Ms Graham (223-8707)
19	Tacarigua	A	Bally Street, Tacarigua	Mr Cecil Boyce (640-1118 / 740-4520)
20	Morne La Croix	C	Lp#212 Morne La Croix Village, via Blanchisseuse Rd, Arima	Alexis Constant (291-7088)

				Judith Gomez (478-5065)
21	Caura Activity Centre	C	Lp#137 Caura Royal Road, Caura	Vonerica Quash-Sylvester (712-9408 / 306-7483)
22	Pinto Road	C	1 Pinto Rd., Arima	Shirley Teesdale (702-6059) Patricia Liverpool (309-1321) Precula Trotman (667-4738)
23	Red Hill	C	Settlement Rd., Red Hill, D'Abadie	Deanne Charles (290-6214)
24	La Seiva	Uncle	Centre Trace La Seiva, St Joseph	Ayanna John (769-7098) Andrea Drakes (776-7535)
25	Carapo	Uncle	Carapo Main Road, Arima	Lisa Felix (280-0765) Derek La Guerre (357-1151/323-6343)
26	Upper El Dorado Community Centre		College Road, El Dorado	Ms Monica Ferguson (681-7448)
27	Spring Village		Kalpoo Street, Spring Village, Valsayn	Mukesh Radhay (464-7839) Radhar Ramdehal (721-0907)
28	Wharf Trace		Wharf Trace, St Joseph	Joseph Lynch (752-4316) Debra Seelal (662-8410 / 333-1630)

Annex 7**LIST OF BUILDINGS WHICH HAVE BEEN SUBMITTED TO THE MINISTRY OF LOCAL GOVERNMENT FOR CONSIDERATION AND EVALUATION**

NAME OF PRIMARY SCHOOLS	ADDRESS/LOCATION	REMARKS
St. Augustine South Government Primary School	Bedassie Street, St. Augustine	
St. Joseph Government Primary School	Corner Market & Abercrombie Streets, St. Joseph	
Curepe Roman Catholic School	Bushe Street, Curepe	
Maracas Roman Catholic School	Maracas Royal Road St. Joseph	
St. Benedict's Roman Catholic School	St. John Road, St. Augustine	
St. Joseph Boys Roman Catholic School	Abercrombie Street, St. Joseph	
St Joseph Girls' Roman Catholic School	Richmond Street, St. Joseph	
Curepe Presbyterian School	Lyndon Street, Curepe	
Maracas Presbyterian School	Acono Road, Maracas Valley	
Riverside Hindu School	Narine Trace, Curepe	
Spring Village Hindu School	Churchill Roosevelt Highway, Curepe	
Curepe Vedic School	Mc Donnel Street, Curepe	
St. Mary's Home Anglican School	Eastern Main Road, Tacarigua	
Tunapuna Anglican School	Morton Street, Tunapuna	
St. David Roman Catholic School	Caroni South Bank Road, Kelly Village	
Caroni Hindu Primary School	Old Caroni Village	
St. Helena Hindu School	Caroni South Bank Road, St. Helena	
La Horquetta North Government	Ladybird Avenue, La Horquetta	
La Horquetta South Government	Gladiolus Crescent, La Horquetta	
Maloney Government Primary School	Flamingo Boulevard, Maloney Gardens	
Aripo Roman Catholic School	Aripo Main Road, Heights Of Aripo	
Brasso Seco Roman Catholic School	Brasso Seco Village, Paria	

NAME OF SECONDARY SCHOOLS	ADDRESS/LOCATION	REMARKS
Curepe Junior Secondary School	Farm Road, St. Joseph	
El Dorado Government Secondary School	Target Road, El Dorado	
El Dorado Secondary Comprehensive School	Karamath Street, El Dorado	
Trinity College East	College Road, Trincity	
Five Rivers Junior Secondary School	Range Road, Five Rivers, Arouca	
Vishnu Boy's Hindu College	Old Caroni Village	
Hillview College	El Dorado Road, Tunapuna	
Lakshmi Girls Hindu School	Eastern Main Road, St. Augustine	
St. Augustine Girls High School	Evans Street, Curepe	
St. Augustine Senior Comprehensive School	Gordon Street, St. Augustine	
St Joseph Convent	Richmond Street, St Joseph	
Tunapuna Government Secondary School	Taylor Street, Tunapuna	
Blanchisseuse Government Secondary School	Paria Main Road, Blanchisseuse	
ASJA Girls High School	Back Street, Tunapuna	
Bon Air High School	Corner Bon Air Junction & P.B.R. Arouca	
NAME OF REGIONAL COMPLEXES	ADDRESS/LOCATION	REMARKS
St. Augustine Regional Complex	St John's Road, St. Augustine	Mrs Angela Ramcharitar Tel# 663-1831 / 765-2213
Maloney Regional Complex	Maloney Blvd. North Maloney Gardens	Ms. Sue-Ann Hickson Tel# 642-8231
La Horquetta Regional Complex	Marjorie Padmore Ave.La Horquetta.	Ms. Karen Blackman Tel# 643-2865 / 239-0512
Warrenville Regional Complex	Warren Munroe Rd, Warrenville	693-0928

NAME OF SPORTING FACILITIES	ADDRESS/LOCATION	REMARKS
Eastern Regional Indoor Sporting Arena	Orange Grove Road, Tacarigua	Mr. David Roberts Tel# 640-1885
Maloney Indoor Sporting Complex	Corner Maloney Boulevard and Flamingo Boulevard, Maloney Gardens	
El Dorado Youth Development and Apprenticeship Centre (Y.D.A.C)	St. Cecelia Road, El Dorado, Tunapuna	

N.B. The Buildings are yet to be inspected by the Building Inspector, Fire and Safety Officials, Public Health Officials and the Engineering Certification Division with a view to certifying its suitability for emergency occupation.

LIST OF SERVICEABLE VEHICLES

No	Vehicle #	Type of Vehicle
1	PDH-824	OUTLANDER
2	PDJ-5221	PRADO VX
3	PDC-8483	PRADO VX
4	PDP-9496	CX-TRAIL
5	TCE-5007	TOYOTA HILUX
6	TCC-2267	TOYOTA HILUX
7	PCH-2406	HYUNDAI TUCSON
8	TCP-4674	MITSUBISHI SPORTERO
9	TCP-9591	MITSUBISHI SPORTERO
10	TCB-2502	MAZDA
11	TCU-2338	NISSAN NAVARA
12	TCF-7751	ISUZU D-MAX
13	TDJ-6525	JOHN DEERE – BACKHOE
14	TCX-3302	JOHN DEERE – WITH TIPPING TRAILER
15	TCX-3303	JOHN DEERE – W/TRACTOR BRUSH CUTTER
16	TBL-8545	MASSEY FERGUSON – W/TRACTOR
17	TBL-8459	MASSEY FERGUSON – W/TRACTOR
18	TCU-4646	YTO WITH TIPPING TRAILER

19	TCX-7328	YTO W/TRACTOR WITH BRUSH CUTTER
20	TDJ-9622	KUBOTA – W/TRACTOR
21	TDJ-9621	KUBOTA – W/TRACTOR
22	TCM-961	JOHN DEERE – W/TRACTOR
23	TDH-957	MITSUBISHI – CANOPY TRUCK
24	TCN-4119	NISSAN – CANOPY TRUCK
25	TDH-9808	MITSUBISHI – CANOPY TRUCK
26	TDH-956	MITSUBISHI – CHERRY PICKER TRUCK
27	TDH-958	MITSUBISHI – CANOPY TRUCK
28	TDH-961	MITSUBISHI – 10 TON DUMPER
29	TCW-7075	MITSUBISHI – 10 TON DUMPER
30	TDH-9492	NISSAN – MKB210 DUMP TRUCK
31	TBL-5774	ISUZU NPR4.3 – FLAT TRAY TRUCK
32	TCX-4368	MUDAN – CANOPY TRUCK
33	TDB-2062	ISUZU – DMU TRUCK
34	TDL-8710	HYUNDAI – 7 TON FLAT TRAY TRUCK
35	TDL-8711	HYUNDAI – 7 TON FLAT TRAY TRUCK
36	TBX-3301	MITSUBISHI – SMALL DUMPER
37	TDC-6809	MITSUBISHI – FLAT TRAY TRUCK
38	TDC-639	MITSUBISHI – 10 TON DUMPER
39	TDE-8323	MITSUBISHI – FLAT BED TRUCK
40	XCD-705	SAKAI – ROLLER
41	TCZ-2434	ISUZU – CESSPOOL EMPTIER
42	TDK-9041	NISSAN – CESSPOOL EMPTIER
43	TCP-7346	NISSAN CIVILIAN – BUS
44	TDS-2959	NISSAN – SMALL BUS
45	TDG-1937	TOYOTA – SMALL BUS
46	TCR-8684	NISSAN – WRECKER
47	TDE-8322	MITSUBISHI – WRECKER
48	TT-8842	CATERPILLAR – GRADER
49	TCH-5986	MITSUBISHI – HIAB
50	TCU-6801	JOHN DEERE – SKID STEER LOADER
51	TCU-6874	INTERNATIONAL – WATER TRUCK
52	N/A	UTILEV - FORKLIFT

The *Guidance for Managing Multi-Agency Response to Incidents* describes the mechanism and structure by which the Local Government Disaster Management Unit and surrounding response partners mobilize resources and conduct activities following the response to a crisis or emergency whether natural man-made intentional or unintentional occurring at the municipal level for Local Government Disaster Management. The goal of this guidance document is to provide a timely and efficient response to mitigate the effects of an emergency with emphasis on the protection of life and property and the resumption of normal Local Government Disaster Management Unit operations in the shortest time.

The signatories agree to:

Support the concept of operations outlined in the:

- **Guidance for Managing Multi-Agency Response to Incidents**
Support the Incident Commander/Unified Command.
- Form partnerships with counterpart local and state agencies, voluntary disaster relief organizations, and the private sector to make use of all existing resources.
- Continue to develop and refine planning, training, and exercise activities to maintain operational readiness.

Disaster Management Unit

Name of Community Centre	Address Of Community Centre
Morne La Croix	14m.m mark, Blanchisseuse Rd.
Brasso Seco	Paria Main Road, Brasso Seco
Red Hill	Settlement Rd., Red Hill, D'Abadie
Pinto	1 Pinto Rd., Arima. (#3 Pinto Rd., Arima)
Aripo	Aripo Village
Blanchisseuse	Upper Village, Blanchisseuse
Five Rivers	6 th Street, Five Rivers
Tacarigua	Bally Street, Tacarigua (Huggins Street, Tacarigua)
El Dorado	Caura Royal Road, El Dorado (Mohammed Street, El Dorado)

Primary Schools in the Tunapuna/Piarco Region

Name of Primary Schools	Address of Primary Schools
Maloney Government	Flamingo Boulevard, Maloney Gardens
La Horquetta South Government	Gladiolus Crescent, La Horquetta
Aripo RC Primary	Aripo Main Road, Heights Of Aripo
La Horquetta North Government	Ladybird Avenue, La Horquetta
La Veronica RC School	
St.Mary's Anglican School	Eastern Main Road, Tacarigua
St.David's Anglican School	
Curpe Presbyterian School	London Street, Curupe

St. Augustine Primary School	South	Bedassie Street, St. Augustine
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Secondary School in the Tunapuna/Piarco Region

Name of Secondary	Address of Secondary School	
Blanchisseuse School	High	
Lakshmi Girls School	High	Eastern Main Road St. Augustine
Tunapuna Government Secondary School		Greene & Taylor Street Tunapuna

Regional Complex in the Tunapuna/Piarco Region

Regional Complex	Address of Regional Complex
Maloney Regional Complex	Maloney Blvd North Maloney Gardens
St. Augustine Regional Complex	St. John's Road, St. Augustine

Sporting Facilities in the Tunapuna/Piarco Region

Name of Sporting Facilities	Address of Sporting Facilities
Eastern Regional Indoor Sporting Arena	Orange Grove Road, Tacarigua
Maloney Indoor Sporting Complex	Corner Maloney Boulevard and Flamingo Boulevard, Maloney Gardens
El Dorado Youth Development and Apprenticeship Centre (Y.D.A.C)	St. Cecilia Road, El Dorado, Tunapuna

Fire Station in the Tunapuna/Piarco Region

List of Fire Station	Address of Fire Station
Tunapuna Fire Station	Eastern Main Road Tunapuna
Arima Fire Station	Green Street Arima

Health Centers in the Tunapuna/Piarco Region

Name of Health Centers	Address of Health Centers
Arouca Health Centre	Corner George Street and Golden Grove Road Arouca
Tacarigua Health Centre	El Dorado Road Tunapuna
Caura Hospital	Caura
Mocoya Health Center	Mocoya Settlement, Tunapuna
Maloney Health Center	Maloney Boulevard, Maloney Garden

